

MONKEY WORLD – APE RESCUE CENTRE

Covid 19 Risk Assessment



Covid-19 is an illness that can affect your lungs and airways. Symptoms can be mild, moderate, severe, or fatal.

What are the hazards?	Who might be harmed	Controls Required
Spread of Covid-19 Coronavirus	General	<p>Park closed to members of the public on March 17th, 2020</p> <p>All non-essential staff laid off due to lack of work, to safeguard funds and to minimise risk to all staff.</p>
Spread of Covid-19 Coronavirus	<p>PCS</p> <p>Vulnerable people</p> <p>Primates (great apes particularly)</p>	<p>Vulnerable people able to be furloughed.</p> <p>Procedures put in place to minimise risk of transmission to primates. (Maintain social distance where possible, PPE including gloves and face masks, reduced operant conditioning except where deemed essential).</p> <p>Meeting held with PCS staff members to inform them of new measures in place.</p> <p>All PCS to wear masks and gloves at all times. (Only when working in primate houses, not around site until visitors return). foot dips in place at the entrance to all animal houses, to be changed regularly</p> <p>Foot dip at entrance to PCS staff room to be changed regularly</p> <p>Shoes to be changed on arrival and when leaving the park.</p> <p>Thermometer provided in staff room to check temperatures of PCS</p> <p>Safe4 spray bottles added to all work areas for sanitising touch points and radios regularly</p> <p>Employees reminded to wash their hands regularly.</p> <p>Masks and gloves to be changed regularly.</p> <p>Social distancing encouraged and to be followed where possible between all essential staff.</p> <p>Staff vehicles should be wiped down before and after each use with Safe4.</p> <p>Staff to be reminded on a regular basis of the importance of social distancing both in the workplace and outside of it.</p> <p>Staff to be reminded that wearing of gloves is not a substitute for good hand washing.</p> <p>Team meetings held outside or under cover maintaining 2 metre rules.</p> <p>Canteen arranged for allowing 2 metre distances between staff on breaks.</p>

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Spread of Covid-19 Coronavirus	Non-PCS essential staff who remained working during lockdown. Including contractors	Hand sanitiser at entrances to all individual offices Staff members to make their own drinks and wash up afterwards Park closed to visitors except essential deliveries. Masks available, social distancing followed in all general offices. Employees reminded to wash their hands regularly. Essential deliveries still on-going, social distancing observed and followed. Masks and gloves to be changed regularly. Social distancing encouraged and to be followed where possible between all essential staff. Staff vehicles should be wiped down before and after each use With Safe4 Staff to be reminded on a regular basis of the importance of social distancing both in the workplace and outside of it. Safe4 spray bottles added to all work areas for sanitising touch points and radios regularly Staff to be reminded that wearing of gloves is not a substitute for good hand washing. Hand sanitiser and gloves available to be used prior to taking any deliveries and after receiving delivers. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely. Canteen arranged for allowing 2 meter distances between staff on breaks

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Park Re-opening.	Returning Staff	<p>Phased return to work for staff, initially maximum of 10 returning staff</p> <p>All returning staff to complete Covid 19 Questionnaire.</p> <p>Returning staff to be provided with Information pack and advised of new procedures in place</p> <p>Returning staff will be provided with full PPE which must be worn at all times whilst on park</p> <p>Returning staff to have separate rest/lunch area from PCS staff members</p> <p>Lunch breaks will be staggered to minimise number of staff in separate rest/break area at any one time. Canteen arranged for allowing 2 metre distances between staff on breaks.</p> <p>Staff will have a chance to return to work prior to opening and will be given a return to work briefing from the HR Manager / Operations Manager to ensure they are comfortable with the safety measures in place.</p> <p>Hand sanitiser at entrances to all individual offices</p> <p>Safe4 spray bottles added to all work areas for sanitising touch points and radios regularly</p> <p>Staff members to make their own drinks and wash up afterwards</p> <p>Masks and gloves to be changed regularly.</p> <p>Social distancing encouraged and to be followed where possible between all essential staff.</p> <p>Staff vehicles should be wiped down before and after each use with Safe4.</p> <p>Staff to be reminded on a regular basis of the importance of social distancing both in the workplace and outside of it.</p> <p>Staff to be reminded that wearing of gloves is not a substitute for good hand washing.</p> <p>Hand sanitiser and gloves available to be used prior to taking any deliveries and after receiving deliveries.</p> <p>Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> <p>PCS and all MW staff to wear face coverings when walking through the park.</p>

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Park Re-opening.	Visitors to the park	Initially small number of Adoptive parents only. Pre-booking introduced and number of visitors to the park will be limited, monitored, and adjusted accordingly
Park Re-opening, Entrance Gate	Visitors to the park	Maximum of 2 Kiosks only to be open Staff member on hand to ensure visitors use sanitiser station on arrival and to ensure all visitors to the park are wearing masks / gloves. Entrance Gate will only be open for a limited period to minimise any exposure and reduce costs. Queueing system in place, social distancing guidelines to be adhered to. Staff members on entrance gate to be provided with full PPE. Visitors will be provided with a full list of restrictions and requirements in the newsletter. For E.g. – You will be required to wear a mask, use sanitiser stations, practise social distancing and to wash hands regularly. Staff members will monitor visitors to the park to ensure that visitors are adhering to safety measures in place. No payment required initially as small number of visitors will be adoptive parents, contactless payment encouraged when the park re-opens to the public
Park Re-opening. General	Visitors to the park staff	No keeper talks to take place to avoid gathering of multiple visitors online version to replace them. Signage and advice to be in place across the park reminding visitors to social distances. 20+ New sanitising stations to be introduced across the park with clear signage in place.
Park Re-opening. Gift Shop	Visitors to the park	The gift shop will not re-open to visitors to the park in the initial phase. Visitors will be encouraged to make any shop purchases online.

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Park Re-opening. Catering	Visitors to the park staff	Main cafeteria will remain closed during phase 1 opening. Perspex or glass screens added to contact areas (service points). 2 outdoor kiosks open only offering limited selection of take away food Seating available is outside and tables will be spread out to observe and follow social distancing guidelines. Cleaning of tables and outdoor catering areas will be carried out on an enhanced rotational basis.
Park Re-opening. Cleaning	Visitors to the park	Enhanced cleaning to be carried out on a rotational basis by cleaning staff members to include frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, etc. Line Manager to carry out checks to ensure that enhanced procedures are being followed safely.
Spread of Covid-19 Coronavirus HR Department	staff	If any staff member becomes unwell with a new continuous cough or a high temperature, they will be sent home and advised to follow the stay at home guidance. The HR Manager will maintain regular contact with staff members during this time. If advised that a member of staff or visitor has developed Covid-19, the HR Department will contact the relevant authority to assist with track and trace. Open door policy in place for all/any staff who require additional support.
Spread of Covid-19 Coronavirus HR Department	First Aid – Staff members spreading or contracting the virus when administering or receiving first aid	In line with government advice, make sure you wash your hands or use an alcohol gel, before and after treating a casualty also ensure that you don't cough or sneeze over a casualty when you are treating them. Don't lose sight of other cross contamination that could occur that isn't related to COVID-19. Wear gloves or cover hands when dealing with open wounds. Cover cuts and grazes on your hands with waterproof dressing. Dispose of all waste safely. Do not touch a wound with your bare hand. Do not touch any part of a dressing that will come in contact with a wound.